



Caerleon Running Club Committee Meeting Minutes

**14th August 2024, 7.00pm,
White Hart, 1 High St, Caerleon**

In attendance

Daniel Symmonds, Paul Adams, Dave Davies, Chris Ford, Gareth Burkitt, Matt Turner, Vanessa Pritchard, Stuart Dominy, Pauline Beckett and Jane Derrick.

1. Welcome and apologies

Apologies received from Avisia Talemi

2. Minutes of last meeting – Wednesday 22nd May 2024.

No matters to be transferred across. Minutes approved

3. Membership & Treasurer Update

Currently there is £5800 in the club account. The charity donation following the Caerleon 5 Miler is still to leave the account. Membership stands at 110. DS/DD/PA and Phil Cummings met with Mark Hislop to discuss the financial accountability of the club following the Caerleon 5 Miler. A spreadsheet for in advance expenditure to be created. A few payments for Wydean participation remaining outstanding. DS is now on the bank account mandate and the club is in the process of obtaining a contactless card reader.

4. Welfare Update

No new issues. A list of member DBS renewal dates to be created.

5. Kit Update

There is some kit left in stock, but a new order has been put in. JD to submit some new ideas for kit to Neil (Supplier)

6. Club Championship 2025

CF presented a new template for the 2025 championship. Feedback was taken from the committee. CF to roll out an information session for members in the autumn, A medals quotation to be made available for the next meeting.

7. Financial Procedures / Residual balance

A discussion took place surrounding what the club should do with its large residual balance. A change of club venue was discussed. Focus was made on the Welsh Athletics affiliation fee of £21.50. With the current membership of 110 all having this cost offset from their membership fees for 2025, this would reduce the residual balance by £2365. It was made clear that this should only benefit established members. Further ideas to be submitted in advance of the next meeting and communications to go out then to this end. Committee spending limits to be formalised at the next meeting also.

8. Couch to 5K and Cardiff Half Support Group

This group of runners have integrated into the club well and have given a lot of positive feedback. Many of them are being supported by other club members in preparation for the Cardiff Half Marathon on October 6th. SD raised a concern that club had lost some people by “selling the dream” that it didn’t come good on. A discussion took place to address this.

9. Caerleon 5 Miler 2024 update

This is now almost completed in terms of administration post event. Acknowledgement was made to the huge amount of work put into the event by Phil Cummings.

10. Confidential item

11. AOB

- Caerleon will host a SWOC meeting (prior to their AGM) in October.
- Christmas party organisation is going well. Further posts will be put out to fill the venue.

Next meeting – Wednesday 13th November 2024, 7pm

Meeting ended 9.10pm.