



Caerleon Running Club Committee Meeting Minutes

**22nd January 2025, 7.00pm
White Hart, Caerleon**

In attendance

Paul Adams, Dave Davies, Matt Turner, Vanessa Pritchard, Avisa Talem, Jane Derrick, and Gareth Burkitt

1. Welcome and apologies

Apologies received from Daniel Symmonds, Pauline Beckett, Christian Ford and Stuart Dominy

2. Minutes of last meeting – Thursday 14th November 2024.

PA followed up on the flag / gazebo discussion and it was agreed that this is a matter that can be revisited by the new committee after the AGM.

3. Membership & Treasurer Update

Currently there is approximately £2500 in the club account. This amount is slightly distorted since a large kit order has recently arrived and payments are being collected. Also, there are some incomings and outgoings in relation to the awards evening. The accounts are now with Mark Hislop for review, prior to being released to the membership on January 30th, 7 days in advance of the AGM.

4. Welfare Update

No new issues (PB and CF both absent). Following a few concerns raised about conduct of attendees at club social events, members are encouraged to utilize the formal grievance procedures outlined in the club's constitution. There is little to nothing that the club can do if issues surmount to nothing other than hearsay and "having a quiet word".

5. Kit Update

A new batch of kit has arrived and is now being distributed to members.

6. Confidential Item

7. AGM

This will take place at 7pm, February 6th, 2025, at Llanhennock Village Hall. A resolution has been forwarded to the AGM from the committee to create a new committee role Club Championship Coordinator. This will take one of two pathways, depending on the nominations received for other roles. The committee unanimously agreed to co-opt Steve Dance to chair the meeting.

Rather than a Chairmans report, there will be a committees report to the AGM delivered by either PA or SD. 24 members (outside of the committee) required to attend in order to reach quorum.

8. Awards Night

57 attendees booked for the Parkway Hotel, Cwmbran on Friday 7th February. VP gave an outline of the evening and allocated roles to the committee to give out awards. A check of trophies that need to be returned was made.

9. C25K (PA on behalf of SD/CF)

PA relayed two messages received concerning the recent Couch 2 5K programme presented by SD and CF. The committee considered the points raised and took the feedback on board.

10. AOB

- The club needs to provide its usual compliment of marshals for Newport Half Marathon on March 2nd. The volunteer request went out over a week ago and has generated a mere 6 volunteers to date. This needs to be promoted strongly at club moving forward.
- The final GLCL fixture of the season on March 9th will now take place at the Glebelands. The event will still be hosted by Griffithstown Harriers.
- Phil Cummings has approached the committee, seeking permission to lead a sub-committee to organise the Caerleon 5 Miler 2025. (Provisional date 11th June 2025). He requested that DD be part of the sub-committee which was agreed. This was unanimously approved by the committee. It was also agreed that the sub-committee should have full control over the financial decision making.

Meeting ended 8.10pm.